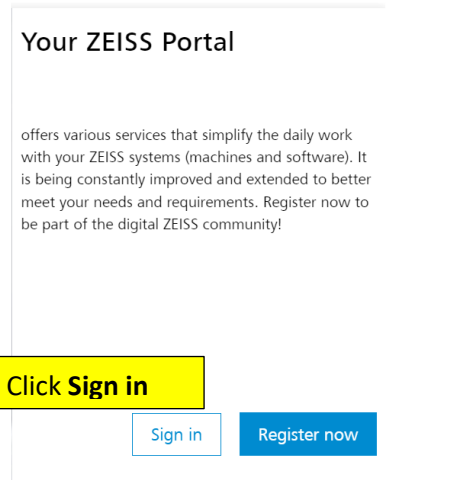


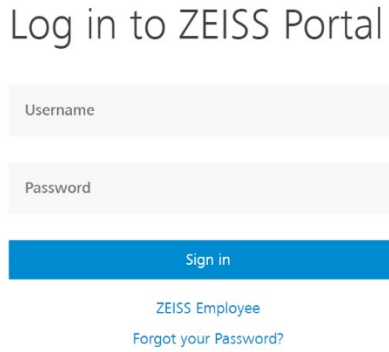
How to view Classes **after** you've registered for your ZEISS ID

Go to: <http://portal.zeiss.com/>

1. Click Sign in

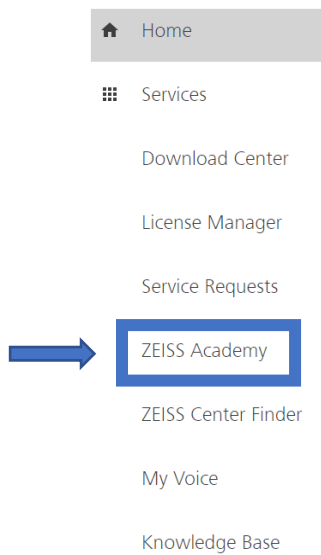


2. Sign in using your username and password.

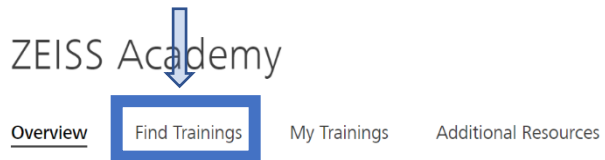


If you do not have a user ID, go back, and register for your ZEISS ID in the previous screen.
*Each student will need their own ZEISS ID

3. Choose **ZEISS Academy** from the menu

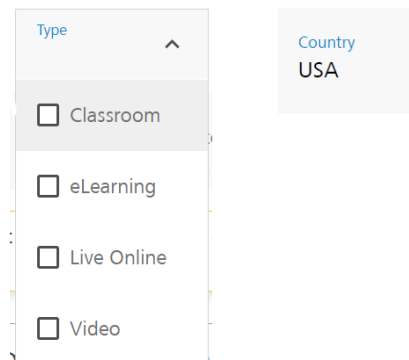


4. Choose **Find Trainings**



5. Choose the format of information your looking for.

* Calypso Trainings will be found in Classroom & Live on Line






6. Choose the Class type you are interested in and click on the class name. Some classes may have both at ZEISS and Live Online Classes. **You must click on the class name to view locations and dates.**

CALYPSO Basic Training at ZEISS / Live Online

Classroom • Metrology • IQS CALYPSO • Basic

This training covers the key concepts for programming the CALYPSO software and will enable independent measurement of simple workpieces using the ZEISS Cookbook.

 Online and On-Site  Save

7. This will take you to a description of the class, the cost of the class, a downloadable pdf of the class description, and Confirm Date and Location button:  click the Confirm Date and Location button

8. If you want to take the class via the Live Online Platform, check the remote box below.

Check Date and Location

I want to participate remotely

1. Please choose your training language

Language
English

2. Please choose your training location or check the box to participate remotely I want to participate remotely

Country State (Optional) City

3. Please choose the date that works best for you

Date

14 Aug 2023 - 18 Aug 2023

11 Sep 2023 - 15 Sep 2023

25 Sep 2023 - 29 Sep 2023

Date

Cancel Proceed to Booking

9. Click on **Date** to choose your date.

10. Review the information (This is a Live Online the week of September 11th) then click **Proceed to Booking**

Check Date and Location

1. Please choose your training language

Available Seats
16 out of 16
Available Seats can vary based on your selection

Language
English
2. Please choose your training location or check the box to participate remotely I want to participate remotely

Country State (Optional) City
3. Please choose the date that works best for you

Date
11 Sep 2023 - 15 Sep 2023

Training hours (EDT)			Price 2075 USD <small>Sales tax not included, prices can vary due to special contracts</small>
Mon, 11 Sep 6:00 AM - 12:30 PM	Tue, 12 Sep 6:00 AM - 12:30 PM	Wed, 13 Sep 6:00 AM - 12:30 PM	
Thu, 14 Sep 6:00 AM - 12:30 PM	Fri, 15 Sep 6:00 AM - 12:30 PM		

Cancel **Proceed to Booking**

11. Your information should populate, just choose a prefix.

1 Please enter your contact information

Mr. Mrs. Prefer not to say

First name John	Last name Doe
Company John Doe Measuring House	Street and number 12345 Company St.
City Company City	Country USA
Postcode 66753-090	Email John.Doe@JDMHouse.com

12. Choose a payment method: (Register to pay via Credit card or New PO via our secure [Web shop](#))

2 Please select the preferred payment method

Credit Card

New Purchase Order

Existing Purchase Order

OTHER (additional information required)

Existing Purchase Order is when you purchased training credits with your CMM order. Only use this option if you have credits on your CMM order.

Other: This is reserved for ISR's and distributor orders.

For Credit Cards and New PO's: Complete as much as you can on the Optional fields and read and confirm the Terms and conditions.

3 These optional fields would help us meet your preferences

Cell phone	Birth date
Machine type/ serial number	Installed sensors
Used software/ software version	Previous trainings/ metrology experience

Do you have further questions or want to add some notes?

Characters 0/300

4 Terms and Conditions

I have read and agree to the [Terms and Conditions](#)

For Existing PO's (credits with machine order): complete details about your CMM order

3 Details about your contract

Customer contact person	Existing order number
Purchase Number	

4 Please select invoice address

Same as delivery address

Invoice address differs from delivery address

For Other: Complete information on how the training payment is being covered

OTHER (additional information required)

Add information regarding the payment method you want to use.

This field is mandatory

Next, fill out requested optional information and acknowledge the terms and conditions.

5 These optional fields would help us meet your preferences

Cell phone	Birth date
Machine type/ serial number	Installed sensors
Used software/ software version	Previous trainings/ metrology experience

Do you have further questions or want to add some notes?

Characters 0/300

4 Terms and Conditions

I have read and agree to the [Terms and Conditions](#)

Finally, click Book & Pay

Book & Pay

Your class will now appear in **My Trainings**

My Trainings

Overview

Find Trainings


My Trainings

Additional Resources

Your Upcoming Events (1)

**CALYPSO Basic Training at ZEISS /
Live Online**

Classroom • Metrology • IQS CALYPSO • Basic

 Online 9/11/2023

If you have question or need to cancel, click on you class and scroll to the bottom

Any questions or can't attend the event anymore?

 [Contact Academy](#)

 [Request Cancellation](#)

Please note, the cancelation policy still applies.